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|  | <p>TRAINING GUIDE</p> | DOCUMENT # | SB-03-03 |
|   |                       | REVISION:  | 01       |
|   |                       | STATUS:    | APPROVED |
|   |                       | DATE:      |          |
| <p><b>DELEGATED SUPPLIERS</b></p>   |                       |            |          |

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|--------------------------------|---|
| <p><b>SCOPE</b></p>            | <p>This procedure describes the appropriate process for authorized Delegated Suppliers.</p>   |
| <p><b>PROCESS</b></p>          | <p>The delegated requirements shall be identified on the Hy-Speed purchase order or email communication and agreed upon by delegated supplier.</p>  |
| <p><b>RESPONSIBILITIES</b></p> | <ol style="list-style-type: none"> <li>1. Hy-Speed Machining is responsible for implementation and maintenance of authorized delegated suppliers.</li> <li>2. Hy-Speed Machining will provide clear instructions on the purchase order to delegated supplier.</li> <li>3. Supplier will follow requirements provided on purchase order.</li> <li>4. Supplier is required to contact Hy-Speed with any questions or First Article results.</li> <li>5. Supplier shall not deviate from purchase order unless instructed to by Hy-Speed Machining and will be followed up with a revised purchase order.</li> </ol> |
| <p><b>RISK</b></p>             | <p>Risk is mitigated by selecting and monitoring competent suppliers for delegation activities.</p>   |